

**City of Eden Prairie
Public Data Request
Minnesota Government Data Practices Act**



Completed by Requester (Contact information is not required. However, we may not be able to clarify your request or provide copies without your contact information.)

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|--|------------------|
| Requester | Date of Request |
| Address | City, State, Zip |
| Phone Number | Email |
| Data Requested <input type="checkbox"/> Copies <input type="checkbox"/> Inspection <input type="checkbox"/> Both inspection and copies | |
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Note: You may be required to pay the actual costs of making, certifying and/or compiling the copies of data requested.
 Private Data on Individuals: After you have been shown the data and informed of its meaning, the data need not be disclosed to you for six months unless a dispute or action is pending or additional data on you has been collected.

Completed by Department

| | |
|---|--|
| Department | Handled by |
| Date Request Filled | Data Classified <input type="checkbox"/> Public <input type="checkbox"/> Other |
| Request Approved <input type="checkbox"/> Yes <input type="checkbox"/> No | If denied, provide reason |

Charges

| | | |
|----------------------------------|--------------------------|------|
| Copy Charges (Include 7.525 tax) | Research / Other Charges | |
| Total Amount Due | Received by | Date |

Payable to: City of Eden Prairie
 If mailed, return form and any fees to the City of Eden Prairie, 8080 Mitchell Road, Eden Prairie, MN 55344-4485.