

# Eden Prairie Firefighter Relief Association

Regular Board of Trustees Meeting

December 15, 2022

In attendance: Travis Dahlke, Brian Sykes, Tom Wilson, Tammy Wilson, Scott Gerber, Cole Hytjan, Kathy Nelson, Aaron Casper, Collin O'Brien

President O'Brien called the regular meeting of the Eden Prairie Firefighter Relief Association (EPFRA) Board of Trustees to order at 5:32 PM.

The minutes of the November 17, 2022 EPFRA Board of Trustees meeting were reviewed. A motion to approve the minutes was made by Mr. Casper. Mr. Dahlke seconded the motion. The motion was approved by unanimous consent. The minutes of the December 8, 2022 Special Meeting of the membership of the EPFRA were read. Mr. Casper made a motion to approve the minutes from the special meeting. Mr. Sykes seconded the motion. The minutes were approved by unanimous voice vote.

## Officer's Reports:

President: There were four participants in the Investment 101 virtual class presented by Wells Fargo on November 29, 2022. Tentative plans virtual classes to be held in Quarter One, two, and four in 2023.

Vice President: No report

Secretary: Received Jeff Eggert's completed application for retirement benefits to be paid after January 26, 2023. Office of the State Auditor (OSA) Supplemental Aid Working Group completed its work on December 12, 2022. Twelve different alternatives will be forwarded to the Legislative Commission on Pensions and Retirement with no recommendations. The OSA Volunteer Firefighter Relief Association Working Group continues to meet. OSA recommended waiting to approve the Investment Report Card, for year ending December 31, 2021, to be provided by the OSA in early 2023 rather than approving the the last report card issued by the OSA for the year ending December 31, 2020. The working group approved language, to be included in the 2023 Pension Bill, allowing the relief association Board to certify the most recent OSA Investment Report and indicate this on the FIRE form signed by an officer of the Board and submitted to the OSA each year.

Treasurer:

Account Balances

Special Account	\$109,443.61
General Account	\$ 97,925.90

Accounts Payable / Special Account

Pension benefits	\$ 91,012.01
ADP (payroll)	\$ 315.13
Bergan KDV (IRS Form 990)	\$ 1,740.00

Accounts Payable / General Account

Lions Tap	\$ 59.79
Gina Maria's	\$ 508.64

Accounts Receivable / Special Account

Wells Fargo	\$ 95,600.00
-------------	--------------

Accounts Receivable / General Account

City of Eden Prairie (FF dues)	\$ 313.96
Donations	\$ 833.00

**Unfinished Business:**

A motion was made by Mr. O'Brien to pay the bill for \$1,740.00 from Bergan KDV for completing and submitting Form 990 to the IRS. Ms. Wilson seconded the motion. The motion was approved by unanimous consent.

The bylaw change (changing the quorum requirement for a membership meeting from 30 percent to 10 percent) was approved by the membership on December 8, 2022. It now goes to the City Council on January 3, 2023 for their approval before it can be enacted into the bylaws.

EPFRA Bylaws review will begin again at our next board meeting beginning with Article VI..

**New Business:**

The audit will begin at the end of January 2023.

Board Officer pay and Trustee meeting reimbursement for 2022 following tonight's board meeting.

The next regular meeting of the Board of Trustees will be on January 26,2023 at 5:30 PM at Station One.

Wells Fargo will also be present to provide 2022 fourth quarter and year end investment results.

There being no further business a motion to adjourn was made by Mr. Hytjan. Ms. Wilson seconded the motion. The meeting was adjourned by unanimous consent at 5:45 PM.

Respectfully submitted,

Tom Wilson, Secretary  
EPFRA Board of Trustees