

Eden Prairie Firefighter Relief Association

Regular Board of Trustees Meeting

December 16, 2021

In attendance: Cole Hytjan, Tom Wilson, Tammy Wilson, Scott Gerber, Travis Dahlke, Collin O'Brien, Deanna Bassett, Brian Sykes.

President O'Brien called the regular meeting of the Eden Prairie Firefighter Relief Association Board of Trustees meeting to order at 5:35 PM.

The minutes of the October 28, 2021 EPFRA Board of Trustees meeting and the minutes of the November 18, 2021 Special Meeting of the EPFRA Membership were reviewed. A motion to approve the minutes of both meetings was made by Mr. Gerber. Mr. Hytjan seconded the motion. The motion was approved by unanimous consent.

Officer's Reports:

President: The financial audit begins in January 2022.

Vice President: No report

Secretary: Patrick Maynard has been sent his application for retirement benefits. Justin Anderson plans to retire 12/31/21. The Board of Trustees meeting calendar will be posted at the stations and on the city website, all meetings start at 5:30 PM every 4th Thursday January through October and the third Thursdays in November and December. The Office of the State Auditor Volunteer Firefighter Relief Association Working Group wrapped up its work for the 2022 legislative session on December 14, 2021 recommending modification of maximum allowable pension benefit levels, clarifying reimbursement of supplemental retirement benefits to allow multiple payments to a payee, authorizing distributions to alternate payees under a qualified domestic relations order, and requiring documentation of a certified fire service credit calculation to a firefighter if requested.

Treasurer:

Account Balances

Special Account	\$334,375.82
General Account	\$105,415.14

Accounts Payable / Special Account

Pension benefits	\$ 92,169.34
ADP	\$ 308.26
J. Hoehn lump sum pension benefit	\$223,200.00
Trustee officer's pay	\$ 9,500.00

Accounts Receivable / Special Account

Wells Fargo	\$ 95,600.00
Interest	\$ 2.11

Accounts Receivable / General Account

City of Eden Prairie	\$ 298.93
Donations from Paypal	\$ 495.41

Fundraiser year-to-date total is \$51,145.00. A motion was made to pay the President (\$3,000.00), Treasurer (\$3,500.00), and Secretary (\$3,000.00) from the Special Account and all other trustees \$50.00 per attended meeting from the General Account by Mr. Wilson. Mr. Gerber seconded the motion. The motion to pay Trustees was approved by unanimous consent.

Unfinished Business:

None

New Business:

President O'Brien presented his goals for 2022 regarding the EPFRA Board of Trustees. Wells Fargo will provide a general retirement seminar to the membership. The officers of the EPFRA Board of Trustees will document their responsibilities and cross train and mentor other Trustees in their job duties to allow for a smooth transition to new officers.

The Training Division of the Eden Prairie Fire Department (EPFD) presented a proposal for a firefighter engagement opportunity in the first quarter of 2022 in the amount of up to \$3,500.00 to be paid from the 2022 Not To Exceed Budget (General Account). A motion to approve the request from the EPFD Training Division for funds was made by Ms. Bassett. Mr. Hytjan seconded the motion. The motion was approved by unanimous consent. The EPFD will be increasing the size of the fire department from 95 to 99 members in 2022.

The next regular meeting of the EPFRA Board of Trustees will be on January 27, 2022 at 5:30 PM at EPFD Station One.

A motion to adjourn the meeting was made by Mr. Wilson. Mr. Gerber seconded the motion. The meeting was adjourned by unanimous consent at 6:20 PM.

Respectfully Submitted,

Tom Wilson, Secretary
EPFRA Board of Trustees