

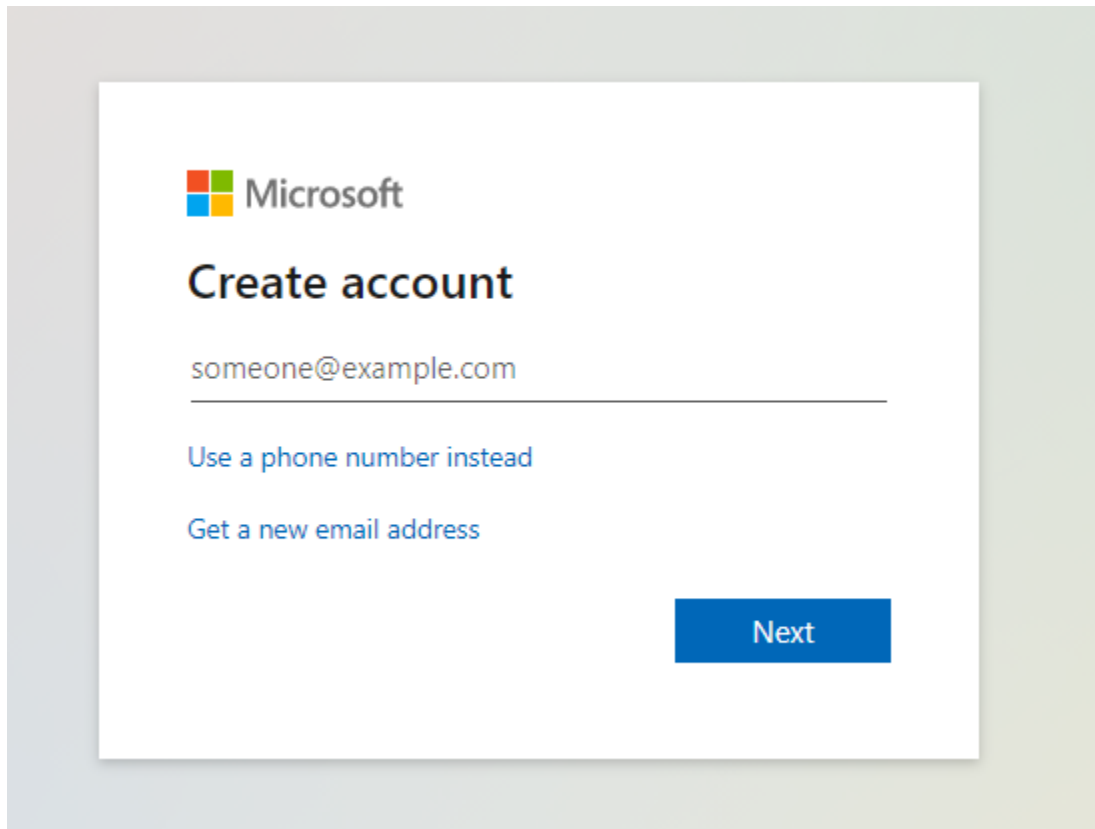
Virtual Membership: Microsoft 365 Login Instructions

How to create a Microsoft 365 account

1. You will receive an email invitation from the Community Center, inviting you to access our site for live and on demand classes.
2. You will be prompted to either:
 - a. Login to your Microsoft 365 account
 - b. OR setup a Microsoft 365 account

Microsoft 365 FAQ

1. Do I have a Microsoft account?
 - a. You already have a Microsoft account if you use an email address, Skype ID, or phone number and a password to sign into Microsoft services like Office 365, Xbox consoles, or Windows 10 PCs. The email address you use for your Microsoft account can be from Outlook.com, Hotmail.com, Gmail, Yahoo, or other providers. *If you don't have one, you will be prompted to create one.*



2. I forgot my Microsoft 365 password, what do I do?
 - a. You may need to reset it: <https://support.microsoft.com/en-us/account-billing/how-to-reset-your-microsoft-account-password-eff4f067-5042-c1a3-fe72-b04d60556c37>

3. How do I know I've successfully created my Microsoft 365 account?
 - a. If you have setup your account upon being prompted by the email invitation we have sent you, it will then direct you to our page for you to begin browsing. The page should look like this:

