

# Eden Prairie Firefighter Relief Association

Regular Board Meeting

May 28, 2020

In attendance (via video conference): Sue Kotchevar, Tom Wilson, Collin O'Brien, Cole Hytjan, Deanna Bassett, Kathy Nelson, Scott Gerber, Travis Dahlke, Doug Hayden.

President O'Brien called the meeting to order at 5:34 PM.

The minutes of the April 23, 2020 Eden Prairie Firefighter Relief Association (EPFRA) Board of Trustees meeting were reviewed. A motion to approve the minutes was made by Ms. Bassett.

Mr. Hytjan seconded the motion. The minutes were approved by unanimous voice vote.

## Officer's Reports:

President: Deferred report to new business.

Vice President: No report.

Secretary: Omnibus Pension bill was passed by the Legislature and signed by the Governor.

Application for retirement benefits has been sent to Kelly Hanink.

Treasurer:

### Account Balances

Special Account	\$105,994.99
General Account	\$ 11,497.53

### Accounts Payable / Special Account

Pension Benefits	\$ 96,002.67
ADP payroll	\$ 302.49

### Accounts Receivable / Special Account

Wells Fargo / pension benefits	\$ 95,600.00
Interest	\$ .39

### Accounts Receivable / General Account

City of Eden Prairie / FF dues	\$ 295.59
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The audit and the actuarial for the year ending December 31, 2019 are proceeding.

## Unfinished Business:

No unfinished business was discussed.

**New Business:**

The date of the EPFRA Annual Meeting was discussed. Because of COVID restrictions the meeting has been delayed and will be held on July 30, 2020. The July 23, 2020 regular EPFRA Board of Trustees meeting will be cancelled. The next Board meeting will be on June 25, 2020. President O'Brien recommended a change in the bylaws. Article VII section One, in regards to when the annual meeting of the EPFRA is held, would change the phrase ...shall be held in June to **shall be held once per calendar year** to provide additional flexibility as to when the Annual Meeting is held. A motion to change the Article VII Section One to read **The annual meeting of the Association, for the election of trustees and other business shall be held once per calendar year** was made by President O'Brien. Ms. Kotchevar seconded the motion. The motion was approved by unanimous voice vote. In addition to a bylaw change, the annual meeting will include an election of two trustees, positions currently held by Deanna Bassett and Collin O'Brien.

The City of Eden Prairie is conducting a Request for Proposal to contract for a new Auditor. This is done every two to three years. The current auditor is not allowed to submit a bid. A motion was made by Mr. Hytjan to use as our auditor whoever the City contracts with for auditor services. Mr. Hayden seconded the motion. The motion was approved by unanimous voice vote. The next regular meeting of the EPFRA Board of Trustees will be held on June 25, 2020 at 5:30 PM.

A motion to adjourn the meeting was made by Ms. Bassett. Ms. Nelson seconded the motion. By consent the meeting was adjourned at 6:15 PM.

Respectfully Submitted,

Tom Wilson, Secretary  
EPFRA Board of Trustees