

Eden Prairie Firefighter Relief Association

Board of Trustees Meeting

February 28, 2019

In Attendance: Kathy Nelson, Sue Kotchevar, Tom Wilson, Doug Hayden, Travis Jacobs, Collin O'Brien, Travis Dahlke.

Vice President Jacobs called the meeting to order at 5:30 PM.

Councilperson Kathy Nelson (ex-officio member) was welcomed to the Board.

The minutes of the January 24, 2019 Board of Trustees meeting were reviewed and approved by unanimous voice vote after a motion to approve the minutes was made by Ms. Kotchevar and seconded by Mr. O'Brien.

Officer's Reports:

President: No report

Vice President: Brought the matter of Braden Kohl and digitizing relief association records up for discussion. See unfinished business.

Secretary: Eight new members added to the Fire Department and Relief Association on 2/19/19. The Secretary thanked Mr. O'Brien for updating the New Member packet and getting the necessary new member forms signed. Scott Oberlander and Greg Gunderson have been sent their application for retirement packets, both are on deferred status. Tom Fischer has also been sent his application for benefits packet.

Treasurer:

Account Balances

Special Account	\$104,494.21
General Account	\$ 9,795.27

Accounts Payable / Special Account

Scott Johnson	\$372,000.00 lump sum pension benefit
Jeff Eggert	\$161,200.00 lump sum pension benefit
ADP	\$ 285.89 payroll processing 1/19

Accounts Receivable / Special Account

Wells Fargo	\$ 94,000.00 Pension benefits 2/19
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Unfinished Business:

The matter of Braden Kohl and credit for service time while on Military Leave was discussed by the Board. Mr. Kohl resigned from the fire department on May 1, 2011 and began active military duty on May 3, 2011. Mr. Kohl was honorably discharged from active service on August 22, 2014. He returned to the fire department on September 15, 2014. Mr. Kohl was not advised at the time of his resignation that he could have taken a leave for military service. A motion was made by Mr. Hayden to give Mr. Kohl full service credit for the time he was on military duty and away from the fire department in accordance with state and federal law. Mr. Dahlke seconded the motion. The motion was approved by unanimous voice vote.

Mr. Dahlke reported on the Relief Association website update. Mr. Dahlke has forwarded a request to have the Relief Association donation “button” and for the Relief Association to have its own page under the Fire Department on the city website to Joyce Lorenz, Communications Manager for the City of Eden Prairie.

The ongoing efforts to have the Relief Association records digitized were discussed. The process has been delayed by the current audit. Once the audit is completed it is hoped that the process can begin. Sidekick Inc, our vendor, has indicated that the process should take 7 to 10 business days to complete the digitization based on 15 boxes of records.

Increasing the death benefit for members who have not yet completed one year of service was discussed. The original intent was to pay a benefit equal to one year of service if less than one year of service was completed at time of death. This was stated in the bylaws as \$10,000.00. The death benefit for one year of service has since been increased to \$12,400.00. No objections were raised to increasing this amount to \$12,400.00. This will require a change to Article IX of the Relief Association bylaws after the matter is discussed with our actuary and legal counsel; and approval of the appropriate motions by the Board, the general membership of the association at the next annual meeting of the general membership in June, and the City Council (in that order).

New Business:

No new business.

There being no additional business a request for a motion to adjourn the meeting was made by Mr. Wilson. Mr. Hayden seconded the motion. The motion was approved by unanimous voice vote. The meeting was adjourned at 5:55 PM. The next regular meeting of the Board of Trustees is scheduled for March 28, 2019 at 5:30 PM in the office of the Eden Prairie Firefighter Relief Association (EPFRA).

Respectfully Submitted,

Tom Wilson, Secretary EPFRA Board of Trustees