

# Eden Prairie Firefighter Relief Association

Regular Board of Trustees Meeting

December 20, 2018

In Attendance: George Esbensen, Ron Case, Sue Kotchevar, Collin O'Brien, Eric Hayes, Tom Wilson, and Doug Hayden. Mike Luger, Glenn Toewe, Aaron Casper, and Jeff Eggert were also present.

President Hayes called the meeting of the Eden Prairie Firefighter Relief Association (EPFRA) Board of Trustees to order at 5:30 PM.

The minutes of the November 15, 2018 Board of Trustees meeting were reviewed and approved by unanimous voice vote after a motion to approve the minutes was made by Mr. Hayden and seconded by Mr. Case.

## Officer's Reports

President: Presented the proposed meeting calendar for 2019. All meeting of the board will be at 5:30 PM on the fourth Thursday of the month except for November and December which are held on the third Thursday of the month due to the holidays. There is no meeting in August. Wells Fargo will attend the January, April, July, and October meetings to report on the end of the quarter investment results.

Vice President: No report.

Secretary: Reported on the final results of Office of the State Auditor's (OSA) Volunteer Fire Relief Association Working Group (VFRAWG). See unfinished business. An application for lump sum retirement benefits was sent to Jeff Eggert (13 years of service) . He is planning to return to service on January 19, 2019 after a 60 day break beginning on November 18, 2018.

Treasurer:

### Account Balances

Special Account	\$297,473.73
General Account	\$ 10,749.98

### Accounts Payable / Special Account

Pension Benefits for January 2019	\$92,153.34
ADP	\$ 283.98 payroll
Clifton Larson Allen	\$ 950.00 audit
Best and Flanagan	\$ 2,887.50 legal services
Office Depot	\$ 22.57 1099 forms

### Accounts Receivable / Special Account

Wells Fargo	\$ 94,000.00 for monthly benefits
Wells Fargo	\$188,000.00 for lump sum benefit payment
Accounts Receivable / General Account	
City of Eden Prairie	\$ 310.00 FF Dues

Lump sum payment of \$187,000 to Mike Luger for 15 years of service will be made to his IRA. Jay O'Connell will begin receiving monthly benefits of \$1176.00 effective January 1, 2019.

**Unfinished Business**

The Sidekick project is ongoing, no progress to report.

No update on the online donations to the EPFRA project.

There was discussion regarding the procedure for the notification and application process for retirement benefits. Mr. Wilson suggested notification of deferred members three months prior to their eligibility for benefits and having an intent to retire form available to active members. The board decided this would not be workable as it is, and should continue to be, the responsibility of the member to request his or her benefits and thereby avoid exposing the board to any potential legal issues. Mr. Hayes will draft and send a letter to all active members outlining policy and procedure regarding the pension benefit process.

The OSA VFRAWG met for the final time ahead of the 2019 legislative session on December 6, 2018.

Items approved by the group to be part of draft legislation include raising the threshold for additional reporting by relief associations from \$25 Million to \$50 Million and setting the benefit level for a service pension based on the last day of active service and not the date of retirement when they are not the same date (except as required by statute such as with military leave).

**New Business**

There will be two ex-officio membership changes. Mayor Elect Case announced that a new ex-officio council member will be appointed to take his place on the board after the January 2019 board meeting. Mr. Esbensen is also leaving the board with his retirement as Fire Chief on December 28, 2018. The board thanks both of them for their many years of service to the board.

There being no additional business a request for a motion to adjourn was made by President Hayes. Mr. Case made a motion to adjourn. Mr. Esbensen seconded the motion. The motion was approved by unanimous voice vote and the meeting adjourned at 6:00 PM. The next regular meeting of the EPFRA Board of Trustees is scheduled for January 24, 2019 at 5:30 PM in the office of the EPFRA.

Respectfully Submitted,

Tom Wilson, Secretary  
EPFRA