

**CITY OF EDEN PRAIRIE
 APPLICATION FOR LAND ALTERATION PERMIT**

PROJECT NAME:
DATE PERMIT APPLICATION RECEIVED:

I. APPLICANT INFORMATION

APPLICANT	
Company Name:	Address:
Contact Name:	E-mail address:
Phone:	City/State:
PROPERTY OWNER	
Company Name:	Address:
Contact Name:	E-mail address:
Phone:	City/State:
CONTRACTOR PERFORMING WORK	
Company Name:	Address:
Contact Name:	E-mail address:
Phone:	City/State:
DESIGN PROFESSIONAL PERFORMING SITE INSPECTIONS*	
Company Name:	Address:
Contact Name:	E-mail address:
Phone:	City/State:

* The above design professional retained by the Developer/Owner to perform the monitoring of the Project shall be responsible for all monitoring, data entry and reporting to the PermiTrack ESC web-based website (<http://portal.sehinc.com>) for the erosion and sediment permit tracking program utilized by the City.

II. PROJECT/PROPERTY DESCRIPTION

Location:	Size of Site:
Estimated Volume of Earth Moved:	Number of Disturbed Acres:
Estimated Cost of Land Alteration:	New Impervious Area:
Proposed Start Date:	Proposed Completion Date:

Note: When you pay by check, the City of Eden Prairie will present the check for payment to your bank electronically. Your original check will be destroyed once processed and you will not receive your cancelled check back.

III. MATERIALS TO BE INCLUDED WITH APPLICATION:

- A. One full size copy of plans, specifications and final Stormwater Management Report (including 10 year storm sewer sizing calculations) showing topography, grading, erosion control systems and restoration. Map to include location of building pads, stockpiles, Stormwater Facilities and finished grading.
- C. Executed copy of contract documents for grading work, including excavation and restoration.
- D. Written project schedule and sequence of construction activities.
- E. Copies of all applicable permits from other permitting authorities- i.e., Watershed Districts, MPCA, DNR, etc.
- F. Copies of written approvals from all interested parties, if required i.e., Minnesota Land Trust, homeowner's association, etc.
- G. Name and address of the Design Professional, Certified Professional in Erosion & Sediment Control (CPESC) or Licensed Professional Engineer responsible for conducting inspections, monitoring and maintenance of the Site to ensure conformance to the Plan.
- H. Copy of Storm Water Pollution Prevention Plan (SWPPP) and/or Runoff Management Plan (RMP), if required.

IV. EROSION CONTROL INSTALLATION & INSPECTION

Date Erosion Control Systems Installed:
City Inspection Date:

V. FINANCIAL SECURITY INFORMATION

Type of Financial Surety:	Provided By:
Permit Surety Amount (125% of Estimated Cost):	Surety No.:
Surety Expiration Date:	Permit Fee Amount:
Receipt No.:	

I hereby apply for a Land Alteration Permit and I acknowledge that the information provided is complete and accurate. I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: (1) the conditions of this permit, (2) the approved plans and specifications, (3) applicable City approvals, ordinances and codes, and (4) the State building code. I understand that the Permit will expire, and become null and void, if work is not started within 180 days of signature or if Land Alteration stops and is abandoned for a period of thirty (30) days prior to completing the Land Alteration. I understand that I am responsible for ensuring that all required inspections are completed in conformance with City code requirements.

 (Owner) Signature

 (Applicant) Signature

This permit is hereby released by the City of Eden Prairie on _____, subject to the conditions of City Code Sect. 11.55 and any Special Conditions attached.

 (City) Signature

This permit is permissive only and does not release the Permittee from any liability or obligation imposed by Minnesota Statute, Federal Law, State Agency Rules or the requirements of other agencies with regulatory authority.

INFORMATION BELOW THIS LINE FOR CITY USE ONLY

VI. PROJECT COMPLETION / RELEASE OF FINANCIAL SECURITY

Date Final Certification From Design Professional Received: _____
Date Final Stabilization Completed: _____ / Date Erosion Control Systems Removed: _____
Date of Final Inspection By City: _____ / Date Surety Released: _____

SPECIAL CONDITIONS:

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VII. 2016 LAND ALTERATION PERMIT FEES

SERVICE	FEE	DESCRIPTION
101 to 500 cubic yards	\$130.00	
501 to 1,000 cubic yards	\$320.00	
1,001 to 10,000 cubic yards	\$580.00	
10,001 to 100,000 cubic yards	\$1,150.00	
100,001 or more	\$2,300.00	
<p>*The following fees are the total hourly cost to the jurisdiction. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.</p>		
Re-inspection fee	\$100.00*	Minimum charge is one half hour, required by changes, additions or revisions to approve plans
Additional plan review fees	\$100.00*	Minimum charge is one half hour, required by changes, additions or revisions to approve plans