

Charter Statement – Parks, Recreation & Natural Resources Commission

Purpose

Act in advisory capacity to the City on matters of development and use of parks and recreation facilities, leisure services, recreation programming, preservation of natural resources, and promotion of environmental awareness.

Roles and Responsibilities

- A. Recommendations on the acquisition and development of a complete system of parks and recreation facilities in the City, including:
 - 1. The development of a system plan for parks and recreation facilities.
 - 2. Studies as necessary for the development of such a system plan.
 - 3. Policies for the implementation of the plan.
 - 4. A capital improvement program for the implementation of the plan.
 - 5. A site plan for the development of different parcels of property which will compose the system.

- B. Review the complete program opportunities within the City, including:
 - 1. Proposed and existing recreation programs.
 - 2. Policies to the Council on matters pertaining to the operation of recreation facilities.
 - 3. An annual budget for the operation of programs and facilities to the City Council.
 - 4. Cooperation and coordination of recreation and other leisure opportunities and proposals with other city groups, school groups, community groups, and county and federal agencies that have application within the City.

- C. Ensure the inventory, preservation and management of natural resources within the City, including:
 - 1. A study and inventory of natural resources in the City.
 - 2. Plans and policies for the preservation of natural resources in the City.
 - 3. Review of land use proposals that conflict with Park and Open Space Plan.
 - 4. Recommendations to the Council for action programs to ensure preservation of natural resources.
 - 5. Cooperation and coordination of the environmental programs and proposals with other city groups, school groups, and county, state and federal agencies that have application within the City.
 - 6. Programs and dissemination of information to better inform and guide environmental choices of residents of the City.
 - 7. Recommendations on management of wildlife to control the number of deer and geese within DNR recommended populations.

Membership

Seven members-at-large appointed by the City Council

Term Lengths/Dates

Typically three-year terms, with exceptions as determined by the City Council. Terms start on April 1, terms end on March 31.

Chair and Vice Chair

Annually appointed by the City Council.

Staff Liaison

Jay Lotthammer, Director of Parks, Recreation and Natural Resources

Meeting Frequency

Monthly on the first Monday of the month.