

FYI MEMO

OFFICE OF THE CITY MANAGER



March 7, 2014

To: Mayor and City Council
From: Rick Getschow, City Manager
Re: For Your Information

1. City Manager Rick Getschow's Friday Report for March 7, 2014
2. Approved minutes of the November 11, 2013, and January 13 and 27, 2014, Planning Commission meetings
3. Approved minutes of the January 27, 2014, Heritage Preservation Commission meeting
4. Project Profile
5. Council Calendar



FRIDAY REPORT

OFFICE OF THE CITY MANAGER



To: Mayor and City Council
From: Rick Getschow, City Manager
Friday Report for March 7, 2014

1. **Closed Landfill Update** – I received the following update from MPCA project manager Pat Hanson regarding the state's Eden Prairie closed landfill project:

Progress has been excellent at the site since construction started June 1. No major problems have been encountered and no delays other than a short shutdown this winter. Contractor has moved approximately 750,000 cubic yards of waste onto the new footprint of the site. This is 31% of the total waste expected to be moved. The old landfill was approximately 96 acres and we are reducing the size to approximately 56 acres. The waste that has been relocated has been covered by buffer soil. The goal is to have all of waste on the east half of the site relocated and covered with soil by this spring to reduce the odor issue that the residents were experiencing last summer. There still will be odors as we work on the west half but the distance will help disperse the odor before reaching the homes. The contractor will start drilling the new gas wells on the east side this month and is expected to install the new cover system on the east side starting May 1 and having this work completed by late summer including seeding of grass. This summer the contractor will relocate the remaining waste on the west side and hopes to have that work completed by fall and start the final cover system on that portion immediately. We are expecting the final completion to be summer of 2015.

The quantity of waste is running a little greater than what our waste borings were showing and we are not getting as much compaction as expected so we need to find room for some additional waste. We will probably expand the footprint on the west side by five acres and increase the final height by 5-10 feet on the west side also to take care of the extra waste. There will be no noticeable change (slightly taller) to the final look of the site to the residents on the east side with either of these changes.

All parties have been pleased with the progress and are hoping the project continues at the same pace. The biggest complaint has been the odors from last summer. The odor can be bad on certain weather conditions but with the waste relocation work being completed on the east half by May, the residents should not be impacted like last summer.

2. **Riley Purgatory Bluff Creek Watershed District Proposed Rules** – On February 20, the Riley Purgatory Bluff Creek Watershed District released a set of proposed rules that will provide the backbone of the District's new regulatory permitting program. The rules apply to land and water resource disturbing activities, and cover such areas as buffers for wetlands/lakes/creeks, floodplain management, erosion and sediment control, dredging and sediment removal, appropriation of surface and ground water, stormwater management, shoreline and streambank stabilization, and waterbody crossings. The District's Board of Managers is welcoming questions



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and comments from the public on these proposed rules. Comments can be submitted to the District in writing prior to April 7 (e-mail also to cbleser@rpbcwd.org) or at the public hearing scheduled for 6:30 pm on Wednesday, March 19, at the City Center. For more information please visit the District's website at www.rpbcwd.org or contact them at 952-294-5976.

3. **Healthy City Food Truck** – We have now opened up the healthy food truck topic on CITY CONNECT. Join the conversation at <http://www.epcityconnect.org/topics/13091/healthy-food-truck-menu>.
4. **LMCIT Dividend** – Depending on its financial position at the close of its business year, the League of Minnesota Cities Insurance Trust (LMCIT) distributes dividends to its members, based on their loss experience. For 2013, we have received a property/casualty insurance dividend check for \$104,290. Even though this amount is not as high as the prior two years, it is still one of the highest dividends we have ever received. The LMCIT attributes the higher dividend to better-than-expected results on claims in land use litigation state-wide.

Here is a quick look at our dividend history since 2006:

2006-\$41,623

2007-\$72,567

2008-\$42,087

2009-\$94,887

2010-\$101,547

2011-\$123,531

2012-\$165,470



APPROVED MINUTES

EDEN PRAIRIE PLANNING COMMISSION

MONDAY, NOVEMBER 25, 2013

**7:00 P.M., CITY CENTER
Council Chambers
8080 Mitchell Road**

COMMISSION MEMBERS:

John Kirk, Jon Stoltz, Katie Lechelt, Travis Wuttke,
Steven Frank, Ann Higgins, Mary Egan

STAFF MEMBERS:

Mike Franzen, City Planner
Julie Klima, Senior Planner
Stu Fox, Manager of Parks and Natural Resources
Rod Rue, City Engineer
Julie Krull, Recording Secretary

I. PLEDGE OF ALLEGIANCE – ROLL CALL

Chair Stoltz called the meeting to order at 7:00 p.m. Wuttke was absent.

II. APPROVAL OF AGENDA

MOTION by Lechelt, seconded by Kirk, to approve the agenda. **Motion carried 6-0.**

III. MINUTES

A. PLANNING COMMISSION MEETING HELD ON OCTOBER 28, 2013

Higgins had a change on page 3, paragraph 2. She would like the phrase “right away” changed to “right-of-way”.

Higgins had a second change on page 4, paragraph 4, third sentence. It should read, “Egan asked...”

MOTION by Frank, seconded by Higgins, to approve the minutes as amended.
Motion carried 4-0. Kirk and Lechelt abstained.

IV. INFORMATIONAL MEETINGS

V. PUBLIC MEETINGS

VI. PUBLIC HEARINGS

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A. BLUFFS WEST 13TH ADDITION

Location: 11480 Riverview Road

Request for:

- Preliminary Plat of 1.33 acres into 4 lots

Ben Wikstrom, representing Lake West Development at 15545 Highway 7 in Minnetonka, presented the proposal for a 4 lot subdivision.

Chair Stoltz asked Klima to review the staff report. Klima stated this project does comply and staff recommendation is for approval.

Chair Stoltz opened the meeting up for public input.

Chuck Baker, of 11544 Landing Road, stated he wanted to address some concerns with this project. Mr. Baker showed a PowerPoint of the project. He pointed out his home is south of the development site and showed pictures of views from his house to give a feel of the surrounding area. He is concerned with the amount of homes on the property and would like to see two homes developed and not four, as proposed. He cited the Lake West Development/Park Valley Estates Case from Minnetonka in which the Minnetonka City Council requested that Lake West reduce the number of lots they had proposed due to the density issue. Mr. Baker said this project creates a hardship for him and would like to see the density changed. He pointed out the new homes would be 21 feet closer to Riverview Road and more visible to him. The security lights would also increase. Currently he is bordered by 4 homes. With the new development it would be 7 homes, 5 of which would be at a higher elevation than his home. He restated that he would like to see the plan reduced to two homes. Another concern is the smoke that will come from the fire pits. The addition of 4 homes would increase the smoke and because of that during the summer, he said, he will have to close the windows and turn on the air conditioning, which is costly for him. And lastly, Mr. Baker said he feels this would not be positive for the market value of his home. Mr. Baker said what he would like from Lake West Development would be to have deeper setbacks from Riverview Road. Less density; two homes instead of four. Security lighting that is placed where it will not be visible from 11544 Landing Road. Gas fireplaces instead of wood burning. Architectural style and materials consistent with existing homes. No trees on his property are to be removed. Minimize the noise, dust and disruption during construction. And an effort by the developer to work with him to address concerns during the planning and construction phases.

Chair Stoltz asked if the zoning on this project was changing. Klima said it was not changing.

Chair Stoltz asked the project proponent if he could address the good faith efforts that Mr. Baker requested.

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Franzen said in this part of the city there are different lot sizes and homes based on what individual developers wanted to build and the topography. The lots and homes on the south side of Riverview road are larger due to the steeper slopes and trees and a custom home builder. On the north side the land is flatter, with smaller lots and smaller homes. The proposed development parcel was zoned R1-13.5 back in the 70's. Since the zoning is in place and the project is conforming, the City cannot impose conditions related to architecture and setbacks.

Mr. Wikstrom said in regards to the Minnetonka project, they did receive push back and they did drop down the amount of homes to be developed. As for the good faith efforts requested by Mr. Baker, in regards to deeper setbacks, they do not want to compromise the yards of the homeowners, but they will certainly look into making adjustments. He said, in regards to security lighting, they do not install them, but could discuss this with the builders, as well as putting in gas fireplaces. They will not be removing any trees on the Baker property and will follow the rules in regards to noise, dust and disruption. They will work with Mr. Baker in regards to this.

Frank said Mr. Wikstrom shows willingness to work with Mr. Baker.

MOTION by Kirk, seconded by Lechelt, to close the public hearing. **Motion carried 6-0.**

MOTION by Kirk, seconded by Lechelt, to recommend approval of the Preliminary Plat of 1.33 acres into 4 lots based on plans stamped dated November 18, 2013 and the staff report dated November 22, 2013. **Motion carried 6-0.**

B. CODE AMENDMENT – TOWERS & ANTENNA'S SCREENING
(Continued) by City of Eden Prairie

Request to:

- Amend City Code related to screening of ground based telecommunication equipment in public right-of-way.

Franzen presented the code amendment. He stated the code changes are listed in the staff report. The code changes would be to add a definition for telecommunications mechanical equipment to Section 11.02 Definitions and Section 11.03 Subd. Special Requirements. Amends to Section 11.06 Towers and Antennas Subd. 2 that telecommunications mechanical equipment shall be erected, constructed, and maintained in compliance with this section of the code. Add Subd. 9 Telecommunications Mechanical Equipment in a public right of way by adding standards for location and setbacks, screening, and permitting. The screening solution in a public right of way is a cabinet. The screening solution on private property is with a building or screening fence architecturally integral to the building on the site, or landscaping.

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Chair Stoltz opened up the meeting for public input. There was no input.

MOTION by Lechelt, seconded by Kirk, to close the public hearing. **Motion carried 6-0.**

MOTION by Lechelt, seconded by Frank, to recommend approval of the Amendment to City Code related to screening of ground based telecommunications equipment and the staff report dated November 22, 2013. **Motion carried 6-0.**

VII. PLANNERS' REPORT

Franzen stated the December 9th meeting will be canceled and the next meeting will be January 13, 2014.

VIII. MEMBERS' REPORT

A. CITIZEN ADVISORY COMMITTEE – LIGHT RAIL

No update.

IX. CONTINUING BUSINESS

X. NEW BUSINESS

XI. ADJOURNMENT

MOTION by Kirk, seconded by Frank, to adjourn the meeting. **Motion carried 6-0.**

There being no further business, the meeting was adjourned at 7:32 p.m.

APPROVED MINUTES

EDEN PRAIRIE PLANNING COMMISSION

MONDAY, JANUARY 13, 2014

**7:00 P.M., CITY CENTER
Council Chambers
8080 Mitchell Road**

COMMISSION MEMBERS:

John Kirk, Jon Stoltz, Katie Lechelt, Travis Wuttke,
Steven Frank, Ann Higgins, Mary Egan

STAFF MEMBERS:

Mike Franzen, City Planner
Robert Ellis, Public Works Director
Stu Fox, Manager of Parks and Natural Resources
Rod Rue, City Engineer
Julie Krull, Recording Secretary

I. PLEDGE OF ALLEGIANCE – ROLL CALL

Vice Chair Kirk called the meeting to order at 7:00 p.m. Lechelt and Stoltz were absent.

II. APPROVAL OF AGENDA

MOTION by Frank, seconded by Higgins, to approve the agenda. **Motion carried 5-0.**

III. MINUTES

A. PLANNING COMMISSION MEETING HELD ON NOVEMBER 25, 2013

MOTION by Frank, seconded by Egan, to approve the minutes. **Motion carried 4-0. Wuttke abstained.**

IV. INFORMATIONAL MEETINGS

V. PUBLIC MEETINGS

VI. PUBLIC HEARINGS

**A. CODE AMENDMENT – DISTRICT STANDARDS AND OFF STREET
PARKING FACILITIES FOR THE A-C (AIRPORT COMMERCIAL)
ANDA-OFC (AIRPORT OFFICE) DISTRICTS**

By City of Eden Prairie
Request to:

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- Amend City Code to include District Standards and Off Street Parking Facilities for the AC (Airport Commercial) and A-OFC (Airport Office) districts related to lot sizes and dimensions, setbacks, height, base area and floor area ratios, and parking.

Franzen presented this code amendment. He stated there are three charts included in the staff report and the changes are in red. He pointed out that the standards will be used to prepare site plans for future development. Staff recommendation is for approval.

Vice Chair Kirk opened the meeting up for public input. There was no input.

MOTION by Frank, seconded by Wuttke, to close the public hearing.
Motion carried 5-0.

MOTION by Frank, seconded by Wuttke, to recommend approval of the Amendment to City Code related to District Standards and Off Street Parking Facilities for the AC (Airport Commercial) and A-OFC (Airport Office) districts related to lot sizes and dimensions, setbacks, height, base area and floor area ratios and parking. **Motion carried 5-0.**

VII. PLANNERS' REPORT

Franzen said there will be 6 public hearings for the January 27, 2014 meeting related to the MAC Development Parcels. He added that the notices were mailed out earlier than the 10 day requirement to allow residents more time to review plans posted on the City website.

VIII. MEMBERS' REPORT

A. CITIZEN ADVISORY COMMITTEE – LIGHT RAIL

No update.

IX. CONTINUING BUSINESS

X. NEW BUSINESS

XI. ADJOURNMENT

MOTION by Higgins, seconded by Egan, to adjourn the meeting. **Motion carried 5-0.**

There being no further business, the meeting was adjourned at 7:07 p.m.

APPROVED MINUTES

EDEN PRAIRIE PLANNING COMMISSION

MONDAY, JANUARY 27, 2014

**7:00 P.M., CITY CENTER
Council Chambers
8080 Mitchell Road**

COMMISSION MEMBERS:

John Kirk, Jon Stoltz, Katie Lechelt, Travis Wuttke,
Steven Frank, Ann Higgins, Mary Egan

STAFF MEMBERS:

Mike Franzen, City Planner
Stu Fox, Manager of Parks and Natural Resources
Rod Rue, City Engineer
Julie Krull, Recording Secretary

I. PLEDGE OF ALLEGIANCE – ROLL CALL

Chair Stoltz called the meeting to order at 7:00 p.m. Higgins and Kirk were absent.

II. APPROVAL OF AGENDA

MOTION by Frank, seconded by Wuttke, to approve the agenda. **Motion carried 5-0.**

III. MINUTES

A. PLANNING COMMISSION MEETING HELD ON JANUARY 13, 2013

MOTION by Frank, seconded by Wuttke, to approve the minutes. **Motion carried 3-0. Lechelt and Stoltz abstained.**

IV. INFORMATIONAL MEETINGS

V. PUBLIC MEETINGS

VI. PUBLIC HEARINGS

A. MAC DEVELOPMENT PARCEL 2

By: Metropolitan Airports Commission

Location: Flying Cloud Airport

Request for: Zoning District Change from Rural to Airport Office on 39 acres.

Franzen introduced the public hearings and stated that discussion on MAC parcels started in 2010 to establish a mutually agreeable review process and regulations for development parcels at Flying Cloud Airport. The review process involves three steps.

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1. Step one was completed last year amending the comprehensive plan and the zoning code related to the establishment of the Airport Office and Airport Commercial zoning districts.
2. Step two is the rezoning of the six (6) MAC Development Parcels. (There is a public hearing for each development parcel).
3. Step three will be site plan review of the six (6) MAC Development Parcels which will occur at some point in the future when a developer is ready to build.

The question for the Commission to consider tonight is the rezoning of the parcels. The concept plans may be discussed, but no action can be taken since approval of any plan occurs at the time of the site plan review. Each staff report evaluates the concept plans related to impacts on natural features and conformance to City code.

Bridget Rief, Director for Airport Development, presented the proposal. Ms. Rief used the overhead to illustrate where parcel 2 is located; which is west of the airport and adjacent to Eden Prairie Road. She stated they would like it re-zoned to office. It is a large site but it does have the creek in it so it limits development. They would like an office concept butting up to the hill with parking in the front. She said the second concept would be a larger building than the first concept. She pointed out office development is more likely to happen in this location and they would like it to be re-zoned.

Chair Stoltz asked Franzen to review the staff report. Franzen said there are two staff recommendations in the staff report. Chair Stoltz asked Franzen if the area would be around 9 or 10 acres. Franzen concurred it would be that amount or less.

Frank asked if this would be the only spot developed on this parcel. Ms. Rief said it would be the only spot for development.

Wuttke commented the Magellan pipeline runs through this parcel and asked Franzen if he was concerned with that. Franzen said projects have been developed adjacent to the pipeline with setbacks.

Chair Stoltz opened the meeting up for public input.

Carol Hansen, of 16200 Hilltop Road, said there is some trivia she would like to share about the hill. She stated kids used to sled down the hill and there was barbed wire at the bottom and that is why it is called Hamburger Hill.

MOTION by Wuttke, seconded by Lechelt, to close the public hearing. **Motion carried 5-0.**

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MOTION by Wuttke, seconded by Frank, to recommend approval of the Zoning District Change from Rural to Airport Office subject to the following conditions:

1. Rezoning only that portion of the property located north of the line identified as Runway 10L/28R as shown on Figures C1.1 and C2.1. Prior to City Council review, MAC will provide a legal description for that portion of Parcel 2.
2. Any site plan application will conform to all requirements of the City Code.

Motion carried 5-0.

B. MAC DEVELOPMENT PARCEL 3

By: Metropolitan Airports Commission

Location: Flying Cloud Airport

Request for:

- Zoning District Change from Rural & Public to Airport Commercial on 3.04 acres.

Ms. Rief said this parcel is located at the corner of Mitchell Road and Pioneer Trail. She stated this is one parcel that has the highest potential for development. They have worked with the City in regards to water and sewer. The first concept for this parcel would be retail along with a convenience store or gas station. The second concept would be just retail in one or two locations of the site. The developers would determine the best fit.

Chair Stoltz asked Franzen to review the staff report. Franzen said orientation of the building is consistent with the City code and recommendation is to re-zone the entire site and said that any site plan will conform to City code.

Chair Stoltz opened the meeting up for public input. There was no input.

MOTION by Frank, seconded by Wuttke, to close the public hearing. **Motion carried 5-0.**

MOTION by Frank, seconded by Wuttke, to recommend approval of the Zoning District Change from Rural & Public to Airport Commercial on 3.04 acres subject to the following condition:

1. Any site plan application will conform to all requirements of the City Code.

Motion carried 5-0.

C. MAC DEVELOPMENT PARCEL 4

By: Metropolitan Airports Commission

Location: Flying Cloud Airport

Request for:

- Zoning District Change from Public to Airport Commercial on 4.53 acres.

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Ms. Rief said this parcel is located north of the building area on Pioneer Trail. This is identical to Parcel 3. The first concept would consist of a convenience store. The second concept would consist of a retail site; a small strip mall. This parcel would require some fencing so the airport tenants remain secure. She stated they would like it re-zoned to airport commercial.

Chair Stoltz asked Franzen to review the staff report. Franzen said staff recommendation is for approval based on the condition that any site plan application will have to conform to all requirements of the City Code.

Chair Stoltz opened the meeting up for public input. There was no input.

MOTION by Wuttke, seconded by Egan, to close the public hearing. **Motion carried 5-0.**

MOTION by Wuttke, seconded by Egan, to recommend approval of the Zoning District Change from Public to Airport Commercial on 4.53 acres, subject to the following condition:

1. Any site plan application will conform to all requirements of the City Code.

Motion carried 5-0.

D. MAC DEVELOPMENT PARCEL 5

By: Metropolitan Airports Commission

Location: Flying Cloud Airport

Request for:

- Zoning District Change from Public to Airport Commercial on 0.45 acres.

Ms. Rief said this parcel is very tiny and is located at the entrance of Super America. It is too small for development, but they would like it combined with Parcel 7 and use it potential for drainage. There would be no building structures that would be developed here.

Chair Stoltz asked Franzen to review the staff report. Franzen said even though the site is small a building could be built and added that a stormwater pond would be a good use of the property. Staff recommends approval based on the condition that any site plan application will conform to all requirements of the City Code and with the granting of a waiver or a variance to the lot size requirement for the A-C zoning district.

Chair Stoltz opened the meeting up for public input. There was not input.

MOTION by Frank, seconded by Egan, to close the public hearing. **Motion carried 5-0.**

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MOTION by Frank, seconded by Egan, to recommend approval of the Zoning District Change from Public to Airport Commercial on 0.45 acres, subject to the following condition:

1. Any site plan application will conform to all requirements of the City Code with the granting of a waiver or a variance to the lot size requirement for the A-C zoning district.

Motion carried 5-0.

E. MAC DEVELOPMENT PARCEL 6

By: Metropolitan Airports Commission

Location: Flying Cloud Airport

Request for:

- Zoning District Change from Rural & R1-13.5 to Airport Office on 20.02 acres.

Ms. Rief said this parcel is located east of the air field and would be the second of two office sites. This parcel has significant trees and topography which will limit development. The first concept would be office suite structures. Given the topography they would be looking for something spread out and tucked into the hill. The second concept would two buildings at the north end of the parcel.

Chair Stoltz asked Franzen to review the staff report. Franzen said staff recommendation is for approval of the rezoning from Rural to A-OFC (Airport Office), subject to the following conditions:

1. Rezoning only that portion of the property located north of the Runway 10R/28L line, as depicted on Figure C2 in the staff report. Prior to City Council review, MAC will provide a legal description for the portion of Parcel 6.
2. Any site plan application will conform to all requirements of the City code.

Frank asked Ms. Rief what they thought about just the north parcel being developed and not the south portion. Ms. Rief said the north parcel is more desirable than the south parcel, but they would like the potential to develop both parcels.

Chair Stoltz asked Franzen if the Commission should accept the recommendation in the staff report. Franzen concurred that was correct.

Mr. Rief said this site works well for northern development. Residents may see rooftops but the hill provides a buffer for this. Wuttke commented if we were just to go with half of the parcel being developed it may be better in regards to the homeowners.

Chair Stoltz opened the meeting up for public input.

John Fedora, of 9820 Tree Farm Road, said when they purchased their home in 1991, there were told this parcel of land was zoned rural. They have wild life in

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their back yard. To change the zone now would mean they were not told the truth 20 years ago. Over 20 residents are impacted by this decision. Plus, he said, the property values will drop. This is a public piece of land so we have to ask what is the best use of the property; and he said offices are not the answer. The land, given the terrain, is ridiculous to develop on. On the north end, there is a house 100 feet away from the proposed building with no buffer. Mr. Fedora asked that this not be approved.

Brian Reid, who resides on Kirsten Place, just wanted to say this is a unique plot of land that is butting up to residential neighborhoods.

Frank said he heard tonight from the residents that they would not like to see development and rezoning in this parcel and asked if MAC and the residents could work together for a resolve.

Mr. Reid said his house on Kirsten Place over looks the whole space. The first proposal with development on the south side would mean someone could potentially look into his bedroom window or he could look out and see roofs. Frank asked Mr. Reid if just the northern parcel was developed on would it be an issue for him. Mr. Reid said it would not. Frank said another option would be development with feedback from the neighbors.

Mr. Fedora said the ideal situation would be no development and the worst case scenario would be to work with the neighbors.

Eric Johnson, representing the Airport Commission, said they really do not have a time line for development. The commercial sites are opportune sites. He stated he believes parcel 6 would be one of the slowest developed. They have been working with the City on this and want it to make sure development works with the City.

Chair Stoltz asked if the Commission Members were in favor of the re-zoning. Egan said yes, she is in favor of the re-zoning. Frank said he was in favor of re-zoning the northern parcel, contingent on working with the homeowners. Lechelt said she is against it. Wuttke said he concerned about the runways and the development. Stoltz said he would vote for re-zoning but going forward would need to look at the site plans from the neighbor's perspective.

MOTION by Frank, seconded by Egan, to close the public hearing. **Motion carried 5-0.**

MOTION by Frank, seconded by Egan, to recommend approval of the Zoning District Change from Rural to Airport Office, subject to the following conditions:

1. Rezoning only that portion of the property located north of the Runway 10R/28L line, as depicted on Figure C2. Prior to city Council review, MAC will provide a legal description for the portion of Parcel 6.

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2. Any site plan application will conform to all requirements of the City code.

Motion carried 4-1, Lechelt opposed.

F. MAC DEVELOPMENT PARCEL 7

By: Metropolitan Airports Commission

Location: Flying Cloud Airport

Request for:

- Zoning District Change from Public to Airport Commercial on 3.17 acres.

Ms. Rief said this parcel is adjacent to parcel 5, by Super America. This site is 12000 sq. feet and is limited in size. They are requesting it be zoned airport commercial.

Chair Stoltz asked Franzen to review the staff report. Franzen said staff recommends approval based on the condition that any site plan application will conform to all requirements of the City code.

Lechelt asked if this was the parcel that contained the community garden site. Franzen said it is and stated the Parks Department is looking for another location for this.

Frank asked the project proponent that once they begin the process and are talking with developers, are they going to seek a variety of development. Mr. Johnson said they have not gotten to that stage but are looking for a mixed development.

Chair Stoltz opened the meeting for public input.

Pat Brom, of 12661 Pioneer Trail, asked in regards to traffic on parcel 7, why are there two driveways.

Leroy Jetlicka, of 12501 Pioneer Trail, said he is not against commercial development. He does not know how they are going to handle the traffic problems in the area.

Chair Stoltz asked Rue to address traffic on parcel 7. Rue said off of Pioneer Trail, just one access point would be the best.

Carol Prom said she is one of the gardeners and is concerned with losing the garden space.

MOTION by Frank, seconded by Egan, to close the public hearing. **Motion carried 5-0.**

MOTION by Frank, seconded by Egan, to recommend approval of the Zoning District Change from Public to Airport Commercial on 3.17 acres, subject to the following condition:

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1. Any site plan application will conform to all requirements of the City code.

Motion carried 5-0.

VII. PLANNERS' REPORT

Franzen said there will be 4 variance requests at the February 10th meeting.

VIII. MEMBERS' REPORT

A. CITIZEN ADVISORY COMMITTEE – LIGHT RAIL

No update.

IX. CONTINUING BUSINESS

X. NEW BUSINESS

XI. ADJOURNMENT

MOTION by Wuttke, seconded by Frank, to adjourn the meeting. **Motion carried 5-0.**

There being no further business, the meeting was adjourned at 8:37 p.m.

APPROVED MINUTES

EDEN PRAIRIE HERITAGE PRESERVATION COMMISSION

MONDAY, JANUARY 27, 2014

**7:00 P.M., CITY CENTER
Prairie Rooms A & B**

COMMISSION MEMBERS:

Ed Muehlberg (Chair), Cindy Cofer Evert (Vice Chair), Steve Olson, JoAnn McGuire, Pamela Spera, Mark Freiberg, Deb Paulson

STUDENT REPRESENTATIVES:

Hannah Jeter, Greta Colford, Laura Lindberg

STAFF:

John Gertz, Pathfinder CRM, LLC
Lori Creamer, Staff Liaison
Heidi Wojahn, Recording Secretary

GUESTS:

Sara Yaeger, Bluestem Heritage Group
Nancy O'Brien Wagner, Bluestem Heritage Group
Kathie Case, Eden Prairie Historical Society
Tracy Hope, Eden Prairie Historical Society

I. CALL TO ORDER/ROLL CALL

Following introductions, Chair Muehlberg called the meeting to order at 7:02 p.m. Commissioners McGuire and Paulson and Student Representatives Jeter, Colford, and Lindberg were absent.

II. APPROVAL OF AGENDA

MOTION: Freiberg moved, seconded by Cofer Evert, to approve the agenda. **Motion carried 5-0.**

III. APPROVAL OF MINUTES

MOTION: Cofer Evert moved, seconded by Freiberg, to approve the December 16, 2013 minutes. **Motion carried 4-0-1 with Cofer Evert abstaining.**

IV. GUEST SPEAKER – BLUESTEM HERITAGE GROUP (BHG)

Creamer introduced BHG as the contractor for the Riley-Jacques Farmstead Project. Yaeger said she and O'Brien Wagner met with Case, Gertz, and Creamer to get started on research. Through a brief slide presentation, she explained BHG works primarily with small historical organizations and museums throughout Minnesota and helps them move to the next level through fundraising, management and program development, exhibit planning, and historic preservation work. She went over a client list and some of the projects with which BHG has been involved and touched a bit more on their capabilities. One award-winning project of which they are particularly proud is an exhibit they did for

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the Firefighter's Hall and Museum called 81 Minutes. It was a commemoration of the five-year anniversary of the 35 W bridge collapse and the rescue response to that.

O'Brien Wagner addressed Riley-Jacques and Geisler/Dorenkemper project specifics. The Riley-Jacques home (RJ) is where it has always been, but the Dorenkemper House (DH) was moved to Riley Lake Park in 2002. BHG has been contracted to do two signs for interpretive content related to the history, significance, and preservation of the DH and Riley-Jacques Farm, and their context in Eden Prairie history. This entails research of the homes and the families who lived in them. The end product will be research files (mostly likely in paper form which will eventually go to EPHS), two 36 x 48 interpretive panels, and graphic design files.

The Request for Proposal (RFP) and contract states high-pressure laminate panels, however a new material is available which the HPC may want to consider. O'Brien Wagner circulated samples of the two sign types to show color quality and explained that the standard for some time has been the laminate. It is a good plastic material but has been known to have some failure leading to edge fading. The new product on the market is applied directly to metal and is stronger. It has UV protection to help prevent fading, and there is plastic around the edges. It appears to be working better in the field, but it doesn't have the longevity yet to test it. Both types are done by two local sign companies. The metal is cheaper to create. The National Park Service has had some vandalism issues and is switching to metal. Both materials are paint resistant and should clean up well.

Copies of the work plan and project description/deliverables were distributed. The project is scheduled to be done by the end of May which allows for plenty of time to install the signs and finish up any paperwork. The production stage is about four weeks, so BHG would like all review done by the end of April. The HPC will be able to weigh in on the draft text, graphic design, and final versions.

O'Brien Wagner said she appreciates the access she has been given to the existing files. She is ecstatic about having so much information available to her. RJ had already been researched pretty well, but this is not the case for DH. She pointed out the location of the Patrick Riley site on an 1870 Hennepin map noting that maps are not always entirely reliable. There was no home shown on the Geisler property, but it is known one was there. People commonly owned non-adjacent pieces of land back then. In her research, she has encountered multiple spellings for both first and last names of those who lived in the area. The 1860 federal census supports moving DH to its current location. One way to frame the bulk of the information is to talk about the different stages of immigrant homestead development. It is tempting to address the early log home settlement stage of DH in the 1850s. The second stage is the more permanent frame house, or brick in the case of RJ. It would be nice to capture both at the same time.

Gertz asked what more we could do to help. O'Brien Wagner said the information she has already received and EPHS's files have been most helpful. Gertz said he can send a copy of the local designation form and a sheet that was prepared by either EPHS or Ginny Dorenkemper. O'Brien Wagner said research begins with on-site files in the City's archives and then moves to the Hennepin and Minnesota historical societies. Case asked

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if O'Brien Wagner had run across anything in her research indicating a different pronunciation of Jacques. She said she had not but will let us know if she does. Freiberg said he knows a Jacques family member who has always pronounced it "Jakes". O'Brien Wagner said sometimes names are Americanized, and sometimes census takers are not diligent in recording correct spellings.

Cofer Evert asked if they will share presentation materials each time they come. O'Brien Wagner said they would – next time they will have text for the whole group. They will be working with the committee for specific questions. Olson asked if we would amend a Minnesota historic property record or national nomination with information revealed in the research process. O'Brien Wagner said since the project is legacy-funded, they will get the full report which should be filed in the State Historic Preservation Office archives. Because DH was moved, it is not eligible for the National Historic Register.

Cofer Evert commented on the overwhelming amount of information available and asked how they would decide what to use. O'Brien Wagner said they use the 3-30-3 rule of thumb in interpretation: three seconds to capture attention with a really good headline; 30 seconds to draw the reader in with subheadings, captions, or pictures; three minutes is the maximum amount of time they will read which equates to about one page of text or 300 words. It is not possible to do every story and include every family that lived in the homes. The best interpretation is unique, significant, compelling, transformative, and marketable. For example, gardens may not be unique in context in Eden Prairie but urban fringe farms are. There was a transition from being self-sufficient and raising a little bit of cash crops for trade at local merchants to providing produce to cities with a train line coming through. The reason the land was valuable for agriculture is the same reason it was for valuable for development. Another option is to talk about Riley Lake as a wonderful natural resource and address the Dakota, the fish, and the Jacques' family boat rental. There is a boat rental there today, and people have been living on the lake for centuries. She is not sure of the angle yet, but there are many approaches to take. It is unfortunate there is not a more comprehensive interpretive plan in place. The project is small so if the content doesn't work with the larger plan down the road, at least they can have a couple signs up for a few years. They will do the best they can. What they create will likely tie in. Gertz asked if they will draft a list of interpretive themes. O'Brien Wagner said they could but questioned how that would fit in with the frequency of meetings. Cofer Evert suggested emailing the information. They can send it to Creamer who can forward it to the commissioners.

Yaeger asked if the City has any design guidelines. Creamer said the panels should contain the City logo which she will email. There was discussion at a recent Council workshop about using Quick Response (QR) codes. Communications had indicated a preference for the website because codes can change, but people can always search the website. This has not been addressed at the commission level. The HPC will discuss this topic later on the agenda. Gertz said the nice thing about QR codes is they bring you directly to what you're looking for as opposed to having to go through multiple steps on a website. Yaeger inquired if Communications needs to approve the graphic design. Creamer said they would need to approve the logo size and placement. The historical lady slipper design should also be included.

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Cofer Evert asked if they had seen any of the City's other interpretive signs. They have a certain look and feel to them. Yaeger said they have not and asked if they need to duplicate them. Gertz said he didn't think so but it might be helpful to see them. He requested Creamer retrieve the Planning Division's spiral notebook of mini versions of the panels to show them during intermission.

Gertz said the HPC did preliminary work on interpretive planning years ago when DH was moved. There was a rough period of significance determined for the property. They might be interested in seeing it; it may fit well with what they are doing. The start date is undetermined but it moves up into the 1920s or 1930s because of some of the things preserved in the home. The first electric lighting was salvaged from the house.

Cofer Evert said she liked the more cost-effective metal sign material. Some of our current signs have not aged well. Freiberg asked how the metal holds up to burns. O'Brien Wagner said the information she has states it will not blister, crack, or peel. It is fire, flame and smoke resistant and meets the ASTM Mechanical Performance Specification of E 84 class A rating. The laminate needs to be braced because it is thin and wobbly. The metal doesn't need to be braced until it exceeds five feet. The contract is for the signs only, but they are happy to offer advice on mounting. Muehlberg said he prefers the metal. It is more economical and he likes the smooth rounded edges. The chance of delaminating would be reduced. Spera asked if there are any advantages to the laminate. O'Brien Wagner said she wasn't aware of any; there just weren't any viable alternatives before. Commissioners unanimously decided to go with the metal signs.

Commissioners took a brief intermission at 7:35 pm during which BHG looked at prototypes of the City's interpretive panels prior to departing.

V. REPORTS OF COMMISSION AND STAFF

A. UPDATE ON HISTORIC SITES

Case said EPHS made about \$5,000 from its Santa event, half of which pays for capital improvements at the Cummins Grill House (CG). Valerie Ross, EPHS Vice President, did a great job organizing the event. They have already approved for the event to happen again next year. Cofer Evert circulated an article about the event. Case said there have been problems with the furnace for many years. City staff replaced the furnace and is installing an air conditioning system for the first time which will come with humidity control.

Case said EPHS is holding an event at CG the last weekend in April. Hope is helping out along with Carrie Marshall from Marshall's Farm Market. Hope stated they are planning a vintage sale/farmers market. Case said it is open to the public, and anyone who comes will be able to see the house.

Case reported they are currently working on using funds to do educational interpretive panels for the inside walls so renters can learn the history of the house

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when docents aren't there. They are also looking into other ways to open the house to the public at no cost which could be in the form of more free events and tour groups.

Case said she has spoken with Nicole Minton, Recreation Supervisor for the City. Minton is planning another fall harvest-type event for October 4. She is not sure of the name yet, but Case would like to see it go back to "Sunbonnet Day". Minton had asked if EPHS would be interested in doing a city tour where they get a trolley and leave from the barn to go to different sites such as CG, the Smith Douglas More House, and the 1924 gym at the Eden Prairie Consolidated School. The plan for DH and RJ might be a way to get the HPC involved. Minton wants to start making plans in April. Creamer explained the HPC had just talked about doing a history tour or something similar as part of the 2014 work plan. Muehlberg said it falls under site promotion. Case said they will need a lot of bodies to help.

Case said a Cummins-Phipps-Grill committee works at the house, comes up with events, helps promote restoration, and works on grants. Committee members have all been given the long range plan along with a copy of the lease agreement with the City. The plan needs to be renewed in a year so it was time to review it to make sure everything was up to par. During the review process, it came to their attention they need to have an HPC member on the committee along with a preservation specialist. Gertz has already agreed to be the specialist, but they are looking for a commission member to serve on the committee. It would be great to have an HPC member in attendance at the meetings. It is important to have continual conversations so the commission knows what is going on. An HPC member would be extremely valuable when it comes to major restoration. Freiberg said he would volunteer. Case noted the committee has been imbalanced since every member is on the board with the exception of one. The first step to improving this is to get Gertz and Freiberg. The next step is finding four others to serve from the EPHS pool who are not on the board. Membership increased by over 140 from the Calico Ball event. Cofer Evert said the EPHS is doing a great job and complimented them on their events. Case said they are fortunate to have Hope join the force as a new member.

Cofer asked if a date has been set for the HPC/EPHS joint meeting. A brief discussion ensued, but no decision was made.

B. JANUARY 21, 2014 COUNCIL WORKSHOP UPDATE - Muehlberg

At the Council's recent workshop, Muehlberg did a recap of the previous year and presented the HPC's work plan and goals for the upcoming year. He talked about different ways to promote the City's historic properties and resources. Creamer demonstrated the website. The website was a request from last year's workshop, and council members were happy with the results. There was some discussion at the workshop about QR codes for interpretive panels. It was suggested that even if a code changes, a sticker with the new code can be placed over the old one.

Creamer asked for commissioner feedback on the QR codes. Olson said he thought the website has just as great a chance of becoming outdated as a QR code. Gertz had a

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good point. The more people have to struggle to get to where they want to go, the less likely they will be to want to use it. Freiberg asked, and Cofer Evert explained, how QR codes work. Discussion ensued. It was determined QR codes are desirable for the interpretive panels. Creamer agreed. Having to search online will slow people down and make them lose interest. A QR code would lead the user to what you see when you click on the map on the website. Spera asked if a code would distract visitors from reading a sign. Cofer Evert said she thought it would not replace the experience, just enhance it. It is not a bad thing, however, if it does. Either way, via sign or website, the visitor will be engaged. Creamer said the panels will have nice graphics to draw people in. Gertz explained they are not likely to have too much text to deter readers. Olson said he does not see a downside. Creamer said we can have the website address on the panels in addition to QR codes.

Creamer said a council member asked at the workshop about the status of the Overlook. Muehlberg said they explained our hands are tied since there is no public access to it. Parks and Recreation showed their plans for the area, but Creamer said nothing has been done yet. Muehlberg said there are zoning issues being discussed with the Planning Commission and Metropolitan Airport Commission tonight. Creamer explained they want the airport to be self-sufficient. There are six parcels of land being considered for rezoning as commercial/office development. One of them is the community gardens area. Freiberg noted there are a lot of athletic fields nearby.

Creamer said one suggestion from Council was to print historic maps, photos, and images from the website and display them as wall art at City Center as a way to get more visibility of the City's historic properties. Cofer Evert mentioned a project she recently worked on at Star Bank where there is a display of old and current photos of historic places in Eden Prairie. Something similar could be done at City Center depending on available space and funds. She will research pricing and already has access to photos we could use. Gertz said it is something for which we might be able to get grant funding. Creamer said it is not expensive to reproduce images on canvas. Visuals are a good way to engage people. Freiberg said it is a great idea - people do stop and look at historic photos. Olson requested pictures get put on a jump drive and brought to the next meeting.

Freiberg said the workshop went well and the Council seemed tuned in.

VI. OLD BUSINESS

None.

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VII. NEW BUSINESS

A. STATE HISTORIC PRESERVATION CONFERENCE SCHOLARSHIP INFORMATION - Creamer

The Annual State Historic Preservation Conference and the American Association of State and Local History (AASLH) conference are being combined this year in St. Paul. The AASLH conference is making its first appearance in Minnesota in 74 years. It will take place September 17-20, 2014. The theme is "Greater Than the Sum of Our Parts", and approximately 1,000 history professionals from North America are expected to attend. Scholarships of up to \$800/person are available via SHPO only through April. Creamer will email a link with more information tomorrow. Interested parties should let Creamer know before the February meeting and plan on attending at least two days of the conference. Scholarship funds can be used towards the cost of the conference or full-day or half-day tours. Lodging is not included due to proximity. Gertz said EPHS members might be interested as well. Freiberg asked how many scholarships are available. Creamer said she is not certain. The City will send two people for sure to fulfill the Certified Local Government requirement.

The National Alliance of Preservation Commissions conference will be held in Philadelphia July 16-20, 2014.

VIII. FYI ITEMS

A. CITY COMMISSION OPENINGS - Creamer

Two three-year seats are opening up on the HPC. Muehlberg's and Cofer Evert's terms are up. If Muehlberg wishes to continue, he needs to be unanimously voted in because he has already served two three-year terms. Applications for new candidates are due February 12; incumbents have until January 31 to make their intentions known. Interviews will be February 26. Cofer Evert has completed one three-year term. She said it is important to give others an opportunity to serve, but she enjoys being on the commission.

IX. STUDENT UPDATES

None

X. FUTURE MEETINGS/EVENTS

The next HPC meeting will be Monday, February 24, 2014, 7 p.m. at the Smith Douglas More House, 8107 Eden Prairie Road. Olson and Cofer Evert announced they are unable to attend. It was noted Bluestem should be asked to bring hard copies of their materials.

Muehlberg suggested May as a possibility for the HPC/EPHS joint meeting. Creamer said will check with EPHS to see if May 19 works and if we can meet at CG. One agenda item is the fall harvest event.

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Gertz said he would let commissioners know when the committee meetings are for the Riley-Jacques Farmstead project. Committee members include Gertz, Case, and Creamer. Cofer Evert expressed an interest in serving on the committee as well. Discussion ensued about whether BHG plans to include the entire commission or just the committee in the review process. Creamer said she got the impression during the presentation BHG was planning to be at the February and April commission meetings and any questions that came up in between would be asked of the smaller committee. There may be questions committee members are not able to address. The whole commission is needed to make final decisions. Muehlberg said it is ok to meet with the committee in between commission meetings. There is no need to wait for the monthly meetings in order to move forward, but review and comment should come before the HPC. Creamer said she will clarify the process with BHG.

Gertz said he sent BHG some information on the interpretive plan and they have expressed interest. The sooner it gets launched, the better. That way the two projects can be tied together. An RFP is not required, but we do need to get quotes from contractors. This can be done by sending out the project specs using the grant proposal and asking contractors to submit qualifications, estimates, and hourly rates for services. Creamer said she will get this done and send it out to BHG and two others this week. Contractors have ten days to submit quotes so she could have the information to commissioners for review prior to the February meeting.

Cofer Evert shared a Star Tribune article about the Chanhassen archaeological dig. Archaeologists are racing to finish before a road project begins in the area. Extremely cold temps have caused delays.

XI. ADJOURNMENT

MOTION: Olson moved, seconded by Freiberg, to adjourn. **Motion carried 5-0.** Chair Muehlberg adjourned the meeting at 8:57 p.m.

PROJECT PROFILE – MARCH 10, 2014

PLANNING COMMISSION MARCH 10, 2014

Meeting cancelled – no items

CONSERVATION COMMISSION – MARCH 11, 2014

HERITAGE PRESERVATION COMMISSION – MARCH 17, 2014

CITY COUNCIL PUBLIC HEARING- MARCH 18 , 2014

1. AQUATICS ADDITION TO THE EDEN PRAIRIE COMMUNITY CENTER (2014-08)

by City of Eden Prairie (**MIKE**)

Proposal for an aquatics addition at Eden Prairie Community Center.

Location: 16700 Valley View Road

Contact: Jay Lotthammer 952-949-8440

Request for:

- Site Plan Review on 103 acres

Application Info		Planning Commission		City Council	
Date Submitted	01/31/14	Notice to Paper Date	02/06/14	Notice to Paper Date	02/27/14
Date Complete	01/31/14	Resident Notice Date	02/07/14	Resident Notice Date	02/28/14
120 Day Deadline	00/00/14	Meeting Date	02/24/14	1 st Meeting Date	03/18/14
Initial DRC review	00/00/14			2 nd Meeting Date	00/00/14

PLANNING COMMISSION MARCH 24, 2014

1. VARIANCE #2013-10 by Allegis Group (**REGINA**) – CONTINUED from 2/10/14

Location: 6640 Shady Oak Rd, Eden Prairie, MN

Contact: Sean Coatney (651-307-1951)

Request to:

- Permit a 176 square foot building identification wall sign on the north elevation.
- Permit a 176 square foot building identification wall sign on the south elevation.
- Permit a 50 square foot building identification wall sign on the east elevation.

City Code permits one building identification wall sign per wall per street frontage not to exceed 50 square feet. Section 11.70, Subd. 4, C, 2 (a)

Application Info		Planning Commission		City Council	
Date Submitted	10/3/13	Notice to Paper Date	01/23/14	Notice to Paper Date	n/a
Date Complete	12/20/13	Resident Notice Date	01/23/14	Resident Notice Date	n/a
120 Day Deadline	04/19/14	Meeting Date	02/10/14	1 st Meeting Date	n/a
Initial DRC review	9/12/13			2 nd Meeting Date	n/a

2. PRELIMINARY PLAT APPROVAL PERIOD TEXT AMENDMENT City Code Section 12.20 – Procedure for Final Approval

- Code Amendment – It is proposed that Section 12.20 of the City Code be revised. The proposed revision establishes an approval period for preliminary plats prior to final plat approval.

Application Info		Planning Commission		City Council	
Date Submitted	NA	Notice to Paper Date	03/06/14	Notice to Paper Date	00/00/14
Date Complete	NA	Resident Notice Date	NA	Resident Notice Date	NA
120 Day Deadline	NA	Meeting Date	03/24/14	1 st Meeting Date	00/00/14
Initial DRC review	1/16/14			2 nd Meeting Date	

PLANNING COMMISSION APRIL 14, 2014

1. THRIVE MSP 2040 & GROWTH FORCAST PRESENTATION

CITY COUNCIL PUBLIC HEARING- ARPIL 22, 2014

MAC DEVELOPMENT PARCEL 2 (2014-01) by Metropolitan Airports Commission (JULIE)

Location: Flying Cloud Airport

Contact: Allen Dye 612-713-7492

Request for:

- Zoning District Change from Rural to Airport Office on 39 acres.

Application Info		Planning Commission		City Council	
Date Submitted	12/10/13	Notice to Paper Date	01/09/14	Notice to Paper Date	01/30/14
Date Complete	12/10/13	Resident Notice Date	01/09/14	Resident Notice Date	01/31/14
120 Day Deadline	04/08/14	Meeting Date	01/27/14	1 st Meeting Date	02/18/14
Initial DRC review	12/19/13			2 nd Meeting Date	00/00/14

2. MAC DEVELOPMENT PARCEL 6 (2014-05) by Metropolitan Airports Commission (**JULIE**)
 Location: Flying Cloud Airport
 Contact: Allen Dye 612-713-7492

Request for:

- Zoning District Change from Rural & R1-13.5 to Airport Office on 20.02 acres.

Application Info		Planning Commission		City Council	
Date Submitted	12/10/13	Notice to Paper Date	01/09/14	Notice to Paper Date	01/30/14
Date Complete	12/10/13	Resident Notice Date	01/09/14	Resident Notice Date	01/31/14
120 Day Deadline	04/08/14	Meeting Date	01/27/14	1 st Meeting Date	02/18/14
Initial DRC review	12/19/13			2 nd Meeting Date	00/00/14

IN BUT NOT SCHEDULED

1. DUCK LAKE VISTA 2nd ADDITION (2011-17) by April Alm (**REGINA**)

Proposal for a single family 2 lot subdivision

Location: 7000 Eden Prairie Road.

Contact: April Alm (612-396-1270)

Request for:

- Planned Unit Development Concept Review on 1.15 acres
- Planned Unit Development District Review with waivers on 1.15 acres
- Zoning District Amendment within the R1-13.5 Zoning District on 1.15 acres
- Preliminary Plat of 1.15 acres into two lots

Application Info		Planning Commission		City Council	
Date Submitted	9/9/11	Notice to Paper Date		Notice to Paper Date	
Date Complete	11/4/11	Resident Notice Date		Resident Notice Date	
120 Day Deadline	4/30/14	Meeting Date	11/28/11	1 st Meeting Date	1/17/12
Initial DRC review				2 nd Meeting Date	00/00/13

2. HIGHPOINT AT RILEY CREEK (2012-09) by Manley Development. (**REGINA/MIKE**)

Proposal for a 12 lot single family residential development

Location: 9765 Sky Lane.

Contact: Sara Manley (612-250-4676)

Request for:

1. Zoning District Change from Rural to R1-13.5 on 5.0 acres
2. Preliminary Plat on 5.0 acres

Application Info		Planning Commission		City Council	
Date Submitted	4/20/12	Notice to Paper Date		Notice to Paper Date	
Date Complete	5/4/12	Resident Notice Date		Resident Notice Date	
120 Day Deadline	12/30/14	Meeting Date	6/11/12	1 st Meeting Date	7/7/12
Initial DRC review				2 nd Meeting Date	00/00/13

3. PURCHASE OF MNDOT PROPERTY – SCENIC HEIGHTS & EDEN PRAIRIE ROAD

4. NOTERMANN PROPERTY (2013-07) by John W. Shardlow, FAICP (JULIE) – **Approved waiting Met Council approval – send letter to City Council when complete**

Proposal to amend comp plan to include property within the MUSA line to allow it to be served with municipal water and sanitary sewer and concept review of parking reconfiguration.

Location: 16180 Flying Cloud Drive

Contact: John Shardlow 651-967-4560

Request for:

- Comprehensive Guide Plan Change from Rural Residential to Neighborhood Commercial on 1.07 acres
- Comprehensive Guide Plan Amendment to expand the MUSA boundary to include 11.5 acres
- Planned Unit Development Concept Review on 11.5 acres

Application Info		Planning Commission		City Council	
Date Submitted	6/11/13	Notice to Paper Date	9/26/13	Notice to Paper Date	10/31/13
Date Complete	9/16/13	Resident Notice Date	10/4/13	Resident Notice Date	11/8/13
120 Day Deadline	5/14/14	Meeting Date	10/14/13	1 st Meeting Date	11/19/13
Initial DRC review	6/17/13			2 nd Meeting Date	NA

5. EDEN GARDENS (2014-07) by Homestead Partners (JULIE)

Proposal for a 36 lot single family residential development.

Location: Southwest corner of Scenic Heights Road and Eden Prairie Road

Contact: Tom Strohm 952-949-3630

Request for:

- Comprehensive Guide Plan Change from Low Density Residential to Medium Density Residential on 8.39 acres
- Planned Unit Development Concept Review on 8.39 acres
- Zoning District Change from Rural to R1-9.5 on 8.39 acres
- Preliminary Plat on 8.39 acres

Application Info		Planning Commission		City Council	
Date Submitted	01/31/14	Notice to Paper Date	00/00/14	Notice to Paper Date	00/00/14
Date Complete	01/31/14	Resident Notice Date	00/00/14	Resident Notice Date	00/00/14
120 Day Deadline	06/30/14	Meeting Date	00/00/14	1 st Meeting Date	00/00/14
Initial DRC review	02/06/14			2 nd Meeting Date	00/00/14

6. WETLAND ORDINANCE City Code Section 11.51 - Standards for the Protection of Wetlands

- Code Amendment – It is proposed that Section 11.51 of the City Code be revised. The proposed revision is in response to an audit conducted by the Board of Water & Soil Resources to clarify and update the city code. These revisions bring the Wetland code up to date with current state law and clarify process and procedures related to Wetland applications and review.

Application Info		Planning Commission		City Council	
Date Submitted	NA	Notice to Paper Date	03/06/14	Notice to Paper Date	00/00/14
Date Complete	NA	Resident Notice Date	NA	Resident Notice Date	NA
120 Day Deadline	NA	Meeting Date	03/24/14	1 st Meeting Date	00/00/14
Initial DRC review				2 nd Meeting Date	

APPROVED VARIANCES

TELECOMMUNICATION PROJECTS

File#2013-12TM by Verizon (c/o – FMCH) – Contact – Mandy Brady 801-849-8678

(Approved 00-00-13) Review time? Days

Request: Antenna Maintenance (replacement of existing antennas and addition of antennas attached to the water tank.) – Application incomplete related to fees and deposit agreement. Applicant made aware 09-23-13

Location: 6233 Baker Road – PID#03-116-22-12-0443

Application Info (2013-00)		Planning Commission		City Council	
Date Submitted	09-19-13	Notice to Paper Date	N/A	Notice to Paper Date	N/A
Date Complete	10-15-13	Resident Notice Date	N/A	Resident Notice Date	N/A
120 Day Deadline	02-12-14	Meeting Date	N/A	1 st Meeting Date	N/A
Initial DRC review	10-24-13			2 nd Meeting Date	N/A

File#2014-01TM by Sprint (c/o – Alex Trueman and Steve Trueman) – Contact – Alex or Steve Trueman 612-859-9787

(Approved 00-00-13) Review time? Days

Request: Antenna Maintenance (addition of antennas on existing tower.) – Application complete

Location: 7825 Fuller Road – PID#16-116-22-22-0038

Application Info (2013-00)		Planning Commission		City Council	
Date Submitted	02-06-14	Notice to Paper Date	N/A	Notice to Paper Date	N/A
Date Complete	00-00-14	Resident Notice Date	N/A	Resident Notice Date	N/A
120 Day Deadline	06-06-14	Meeting Date	N/A	1 st Meeting Date	N/A
Initial DRC review	02-13-14			2 nd Meeting Date	N/A

Meeting Calendar

March

S	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

S	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

March 10 – April 30

DATE	EVENT	LOCATION/TIME
Mon, March 10	Planning Commission - CANCELLED	CANCELLED
Tues, March 11	Conservation Commission – CANCELLED	CANCELLED
Thurs, March 13	Human Rights & Diversity Commission	7:00 p.m., EP Mall Lower Level
Mon, March 17	Heritage Preservation Commission	7:00 p.m., Prairie Room
Tues, March 18	Council Workshop City Council Meeting	5:00 p.m., Heritage Rooms 7:00 p.m., Council Chambers
Mon, March 24	Planning Commission	7:00 p.m., Council Chambers
Mon, Apr 7	Parks, Recreation & Natural Resources Commission	7:00 p.m., Council Chambers
Tues, Apr 8	Council Goal Setting Session	Heritage Rooms
Tues, Apr 8	Conservation Commission	7:00 p.m., Prairie Room
Thurs, Apr 10	Flying Cloud Airport Advisory Commission	7:00 p.m., Heritage Rooms
Thurs, Apr 10	Human Rights & Diversity Commission	7:00 p.m., EP Mall Lower Level
Mon, Apr 14	Planning Commission	7:00 p.m., Council Chambers
Mon, Apr 21	Heritage Preservation Commission	7:00 p.m., Prairie Room
Tues, Apr 22	Council Workshop City Council Meeting	5:00 p.m., Heritage Rooms 7:00 p.m., Council Chambers
Thurs, Apr 24	Board of Appeal & Equalization	7:00 p.m., Council Chambers
Mon, Apr 28	Planning Commission	7:00 p.m., Council Chambers